

# Portfolio of Paul R Salmon V5 Dec 22

# **Insurance Polices**



Certificate of professional indemnity insurance Paul Salmon t/a PRSGC & Professional Training and Development Qualifications & UK First Aid and Safety Training & UK professional care

#### Certificate of professional indemnity Insurance

PL-PSC10000361180/09 Policy number:

Name of policy holder: Paul Salmon t/a PRSGC & R Qualifications & UK First Aid and Safety Training & UK professional care training Paul Salmon t/a PRSGC & Professional Training and Development

From 26/04/2021 to 25/04/2022 both days inclusive. Period of insurance:

This policy is a Continuing cover policy

Insurer: Hiscox Insurance Company Limited

Retroactive date: 01/02/2005 £2,000,000 Level of cover:

Signed on behalf of Hiscox Underwriting Limited as agent for the insurers

**Bob Thaker** CEO, Hiscox UK

Notes:

(a) This insurance is subject to policy terms and conditions and any special terms notified to the Insured



#### Certificate of public and products liability insurance

Paul Salmon t/a PRSGC & Professional Training and Development Qualifications & UK First Aid and Safety Training & UK professional care training

Certificate of public and products liability insurance

Insured name: Paul Salmon t/a PRSGC & Professional Training and

Development Qualifications & UK First Aid and Safety Training &

UK professional care training

11 Blake Close Address:

Lawford MANNINGTREE

Essex

CO11 2JR Postcode:

Policy number: PL-PSC10000361180/09

Hiscox Insurance Company Limited Insurer:

From 26/04/2021 to 25/04/2022 both days inclusive. Period of insurance:

This policy is a Continuing cover policy

Limit of indemnity: £10,000,000

each and every claim or loss, excluding defence costs and criminal

proceedings costs.

Signed on behalf of Hiscox Underwriting Limited as agent for the insurers

**Bob Thaker** CEO, Hiscox UK

Note: this certificate is for information purposes only and does not contain the full terms, conditions and exclusions of the

insurance cover and does not constitute a contract of insurance.



#### Certificate of employers liability insurance

Paul Salmon t/a PRSGC & Professional Training and Development Qualifications & UK First Aid and Safety Training & UK professional care training

#### Certificate of employers' liability insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 and subsequently amended by regulation 2 of the Employers' Liability (Compulsory Insurance) Regulations 2008 (the **regulations**), one or more copies of this certificate must be displayed at each place of business at which the policyholder employs persons covered by the policy. This requirement will be satisfied if the certificate is made available in electronic form and each relevant employee to whom it relates has reasonable access to it in that form).

PL-PSC10000361180/09 Policy number

Paul Salmon t/a PRSGC & Professional Training and Development Name of policyholder

Qualifications & UK First Aid and Safety Training & UK professional care training

1. Date of commencement of insurance policy 26/04/2021

2. Date of expiry of insurance policy 25/04/2022

Both days inclusive

Hiscox Insurance Company Limited

We hereby certify that subject to paragraph 2:

- 1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey, the Island of Alderney (b); and
- 2. the minimum amount of cover provided by the policy is no less than £5 million (c).

Signed on behalf of Hiscox Underwriting Limited as agent for the insurers

**Bob Thaker** CEO, Hiscox UK

#### Notes:

- a. Where the employer is a company to which regulation 3(2) of the regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries. Specify applicable law as provided for in regulation 4(6) of the Regulations.
- See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

The certificate above shows that you are insured

(i) with an authorised insurer, and
(ii) in terms required by the Act for your liability for bodily injury or disease sustained by your employees.

The certificate (or any copy) must not be displayed unless the policy has been renewed. Hiscox Insurance Company Ltd Registered in England Number 70234 Registered Office 1 Great St Helen's, London EC3A 6HX Telephone No: 020 7448 6000

Hiscox Underwriting Ltd of 1 Great St. Helen's, London EC3A 6HX is registered in England no. 02372789. Authorised and regulated by the Financial Conduct Authority.

# Paul R Salmon

# **Curriculum Vitae**

#### **Curriculum Vitae of Paul R salmon**



Home Address: 11 Blake Close

Lawford Essex CO11 2JR

**Telephone:** 01206 396464 / 07957 186313

**Email:** paulrsalmon@outlook.com

Website: www.paulrsalmon.co.uk

Date of Birth: 22 March 1974

#### **Profile**

Very positive attitude to my work and life. Extremely loyal to people and projects, never given up or walk away. High diligence, with a perfectionist attitude to everything. In all projects, I am very focused on providing exceptional level of customer care and work levels.

Vast range of experiences and knowledge in developing front line staff through to directors. Superb people skills and can interact and motivate individuals to get the best out of them. Highly respected amongst industry peers and has been head-hunter for positions and voted on to may committees and projects.

Occupational experience in Care & nursing, Retail, Leisure Industry, Health & safety, Security Sector, Training & Development as well as working with colleges and training provides assessing and verifying.

#### **Professional Memberships (Current & Past)**

- Society of Education & Training (MSET)
- Royal Lifesaving Society National Trainer Assessor Licence to Operate
- Internal Verifiers Association (Full)
- Institute of Sport & Recreation Management (Full)
- Institute of Occupational Health & Safety (Grad.IOSH)
- Institute of Qualified Lifeguards / Royal lifesaving (Full Mentor TA)
- Swimming Teachers Association (Full Tutor)
- First Aid Training Association (AIFAWTO) Executive Committee Member
- ➤ First Aid Council (FACT) Executive Committee Member
- Charter Institute of IT (Awaiting Grade)
- Institute of Learning (awaiting grade)
- Institute of leisure Management (ILAM) Full Member
- CPD Portfolio Available on Request

#### **Qualifications – Training, Assessing & Verifying**

- ➤ Level 5 Diploma in Education & Training
- RLSS National Trainer Assessor (NTA)
- Level 4 External Quality Assurance (EQA)
- Level 4 Lead External Quality Assurance (EQA)
- Level 4 Lead Internal Quality Assurer Qualification
- Level 4 Certificate in Education and Training
- D34 Internal Verifier (IQA)
- D32 & D33 Assessors Qualification
- PTLLS Level 4 Qualification
- Safecert mental Health First Aid Trainer
- ➤ HSE First Aid at Work Trainer (Senior National Tutor)
- City & Guilds 2886 Conflict Management Trainers level 3
- City & Guilds 7307 (PTLLS Certificate level 4 Equivalent)
- ➤ IQL Pool Lifeguard 9<sup>th</sup> Edition Trainer / Assessor (Mentor Level)
- RSPH Trainer (Food & Safety and Health & Safety)
- Manual Handling Professional Instructor Loads & People
- Care Industry Train the Trainer Qualification
- Level 3 Delivering Physical Intervention
- RLSS First Aid & AED Trainer
- > PTDQ Care Industry Trainer

#### **Qualifications - Others**

- Level 3 First Aid at Work Qualification
- Level 3 Paediatric Qualification (Full)
- Advanced First Aid (Defib & Oxygen Licensed User)
- Level 2 AED & Anaphylaxis Awareness
- IQL Level 2 National Pool Lifeguard Qualification
- Advanced Health & Safety (CIEH & IOSH Managing Safety)
- CIEH Level 3 Food Safety
- ➤ Level 2 Caring for the Sick
- In-house Care Industry Qualifications
- ILAM Qualifications & ISRM Qualifications (now CIMSPA)
- OCR NVQ Level 3 Sport & Recreation
- Level 3 Pool Plant Operators
- Level 2 BTEC In Business and Finance
- > NVQ 4 in Occupational Health & safety (converted to level 5 degree level)
- Unit HS008 Health & Safety Workplace Audits
- Level 2 Door Supervisor Qualification
- Level 2 NCFE Safeguarding
- > PTDQ The Care Certificate & PTDQ Annual Care Updates
- ➤ Level 3 Microsoft computer course (bespoke)
- ECB Cricket Empire (2016)
- > FA Football Referee (1992 to 1996)
- Swimming Competition Official (1992 to 1999)

#### **Work Experience Current (Since 1992)**

#### **Training Companies – Head of Quality Assurance (Since 2004)**

A role that started as a part time casual swimming teacher in 1992, I have worked as all aspects within the training company being promoted to senior trainer, mentor and head of quality assurance. Responsible for the company's quality assurance internal and external. In 2017, we achieved 100% with an Ofqual awarding body on our very tough and rigorous audit.

Roles include Lead Tutor, Trainer, Assessor and Lead Internal Verifier for a range of qualifications that include: HSE First aid, Health & Safety, Food Safety, Security Training, Pool Lifeguard, Swimming Pool Plant, Safeguarding, Leisure management, General Management, NVQ's in Sport and Recreation, Retail, Management, Care, PTLLS / Education & Training, Assessors and Internal & External Quality Assurance qualifications.

**External Quality Assurer** for several Ofqual Accredited awarding bodies responsible for auditing and support centres, conducting malpractice investigations, conducting centre approvals, running CPD for centres, manual market test papers, reviewing centres policies and procedures and training new External Quality Assurers. Training new External Quality Assurers and having them shadow my auditing.

**Management responsibilities** - I am responsible for managing over 40 Instructors throughout the UK on various training and assessing projects, this includes Leadership of Instructors through development and quality control.

Free Lance Tutor, Trainer, Assessor, Internal Quality Assurer and Consultant - My other roles include being a freelance college and training company's trainer, assessor, and verifier. I also provide Health & Safety Consultant, this role included writing and reviewing policies and procedures. Care & Nursing Homes as a training consultant, support adviser to training and development as well as support polices and procedures. Business Mentor to managers and employees at arrange of sectors.

**Other Work** - Designing training packages for a range of customers, providing unbeatable high levels of customer services. Administration, accounting, and technology work. Providing Leisure centres, sports events with first aid cover, safety, and security cover. Provide Care Home with staff and solutions to staffing needs. In 2013, I have taken my doors licence to expand my security knowledge and career.

#### **Work Experience Previous (2007 to 1999)**

#### Activity Centre (Norfolk) Group Training / NVQ Manager 2004 to 2005

Responsible for up to 70 candidates on sport and recreation programme, first aid training, lifeguard training, health and safety officer, accidents auditing and duty manager for customer services. Security support and a key holder to the centre on a shift basis including manning the main entry gate as head of security.

#### College (Colchester) Tutor & Health & Safety Manager – 2003 to 2004

Customer Services and Sport and Recreation and Care NVQ programmes and responsible for pre-placement checks and student's health and safety in a range of leisure establishments, sports stadiums, and care homes.

#### Leisure Centre - Reading (Duty Operations Manager) - 2001 to 2003

Responsible for busy swimming pool and leisure centre, included full management of centre, health and safety, retail management, training, and customer services.

#### Essex Holiday Park - Swimming Pool Manager - 1999 to 2002

2 years seasonal contract running busy holiday swimming pool. Also responsible for customer services as a duty manager, health and safety audits, accident reports / first aid and sports programme. Security / Door assistant cover.

#### Holiday Park, Great Yarmouth – Head Lifeguard & Teacher 1995 to 1999

Responsible for lifeguarding and safety at a very busy holiday park swimming pool.

#### Essex & Suffolk Care Agency's 1996 to 2004

Working with a range of care and nursing establishments on a casual basis providing care to a range of adults in their home or at care homes. This work was done during the winter when the holiday seasons were closed. Worked as an assistant with nurseries and childcare.

#### ST Johns Ambulance Member 1991 to 1998 & 2011 to 2012

Cover various public duties with first aid cover. Trained to advanced first aid and life support including AED and oxygen qualifications. Work with adults in a caring environment as part of my Caring for the Sick qualification, nursing homes / hospital.

#### **Additional Information**

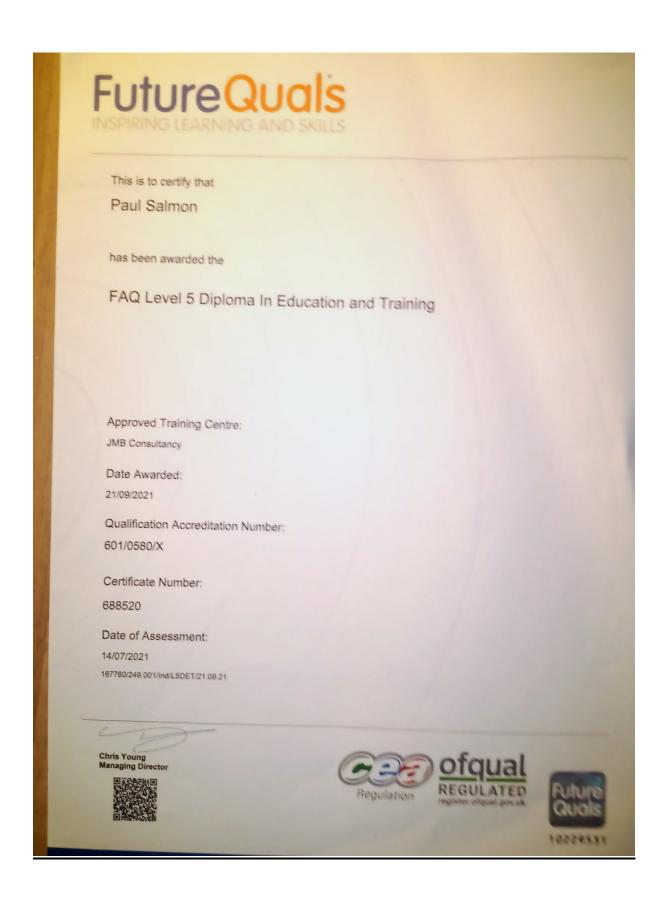
I enjoy taking part and watching a range of sports including Speedway, Cricket, football as well as going to the Gym and Swimming. Non-smoker Hold CRB enhanced certificate number 001577020733. Hold Full Clean UK Driving Licence since 1991 and have own car. Come highly recommended so can provide excellent references

# Paul R Salmon

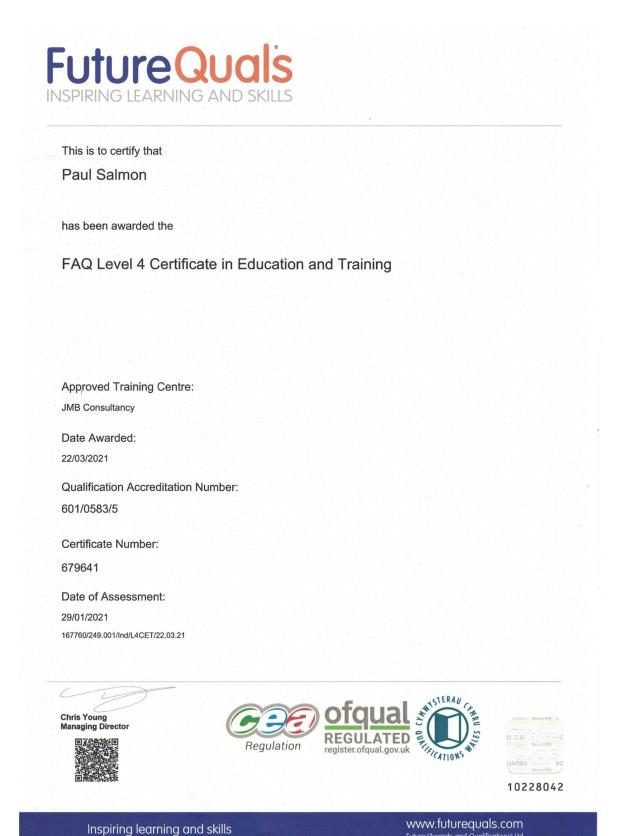
# **Qualifications**

- Teaching
- Mentoring
- Assessing
- Internal Quality Assurer
- External Quality Assurer

Ofqual Level 5 Diploma in Education & Training



## Ofqual Level 4 Certificate in Education & Training

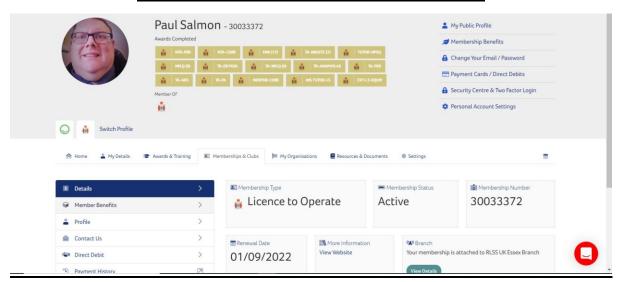


Future (Awards and

# Ofqual Level 4 Award in Education & Training



#### Ofqual Licenced to Operate RLSS NTA





# **Training Qualification Record**

This certificate confirms that

## **Paul Salmon**

Candidate Society Number: 30033372

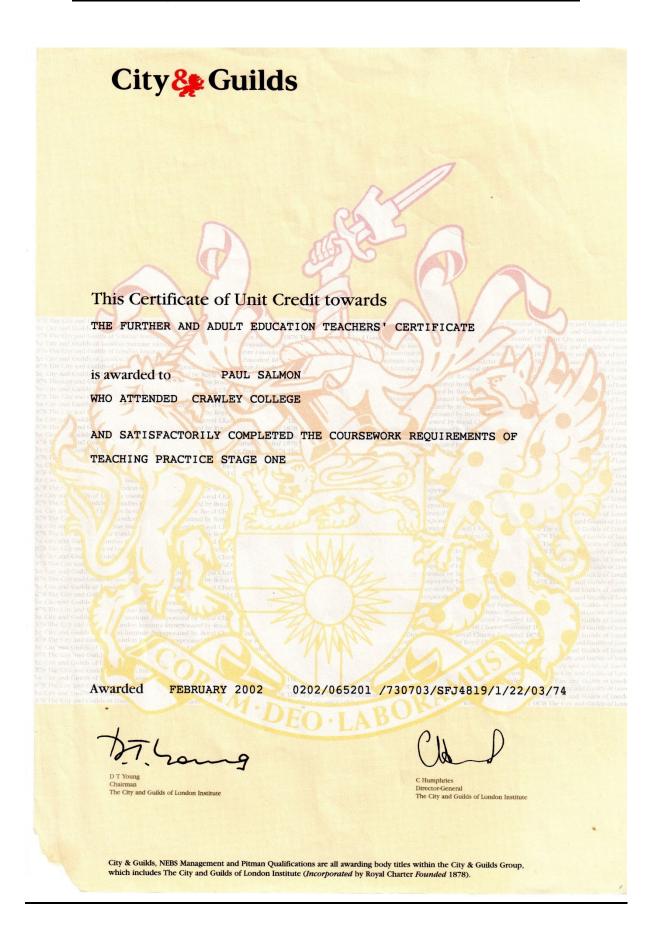
Has achieved the following qualification

#### **NTA Core Award**

Mark Smith President Royal Life Saving Society UK

Expiry Date: 11/08/2023

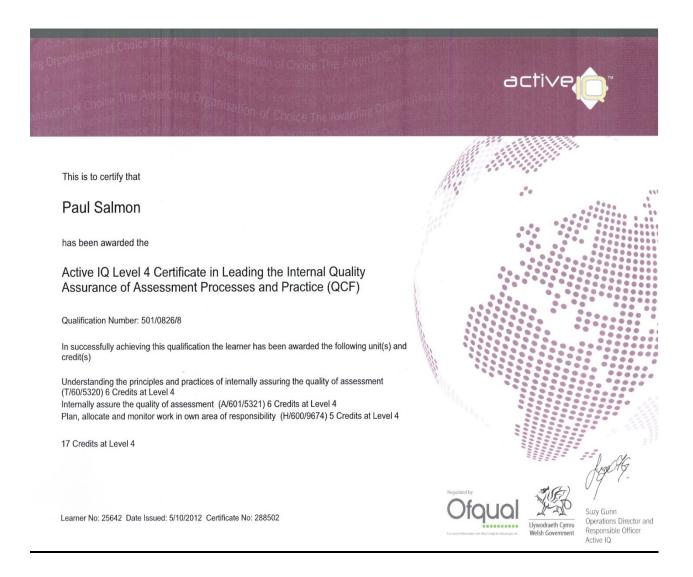
## Level 3 City & Guilds 7307 Certificate for Adult Education



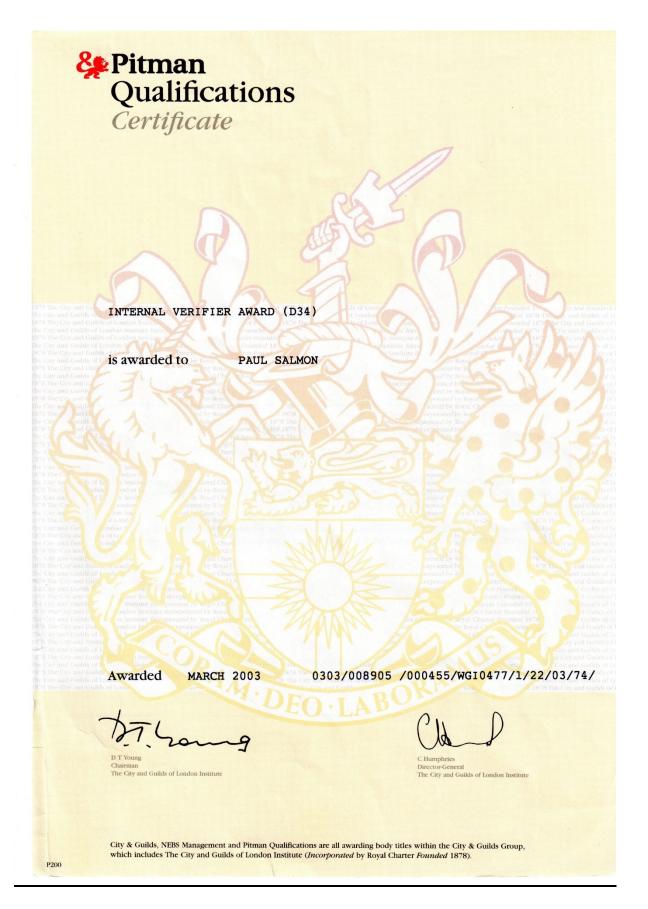
## Ofqual Levi 3 Assessors Award (D32 & D33 Full Assessors Award



# Ofqual Level 4 Lead Internal Quality Assurer



# **Level 4 Full Internal Quality Assurers Certificate**



## **Level 4 External Quality Assurer Certificate**



## **Level 3 Physical Intervention Trainers Certificate**



## **Level 3 Conflict Management Trainers Certificate**



### Safecert Professional Mental Health First Aid Trainer



This is to certify that

# Paul Salmon

Has been awarded the

# First Aid for Mental Health Trainer/ Assessor & IQA CPD

This certificate is awarded from the Awarding Organisation SafeCert Awards Ltd for endorsed Mental Health First Aid Trainer award as well as the CPD regulated first aid for mental health qualifications assessor/iqa, so the candidate can teach, assess and IQA accredited First Aid for Mental Health Awards.

Certificate Number:FAWTA0000016
This certificate is valid for 3 years from the date awarded

Issue Date: 21/04/2021 Expiry Date: 21/04/24

Paul Horsburgh
BSc, PGDip IT, PGDip PM, PGCE, GradIOSH

General Manager

INVESTORS IN PEOPLE

SafeCert Awards Ltd, Tel: 0845 100 2 500 38 Main Street, Gortin BT79 8PH





http://www.safecertawards.com info@safecertawards.com

#### Ofqual Level 3 National Pool Supervisors Qualification



# **Training Qualification Record**

This certificate confirms that

# **Paul Salmon**

Candidate Society Number: 30033372

Has achieved the following qualification

**National Pool Supervisor Qualification Tutor** 

Mark Smith President

Royal Life Saving Society UK

Expiry Date: 18/02/2023

# **Other Qualifications**

- First Aid at Work
- Pool Lifeguard
- Health & Safety Certificate
- Food Safety Certificate
- Safeguarding Certificate
- Mental Health
- Alcohol Licencing
- Door Supervisor
- Sport & Recreation Qualifications

#### Ofqual Level 3 First Aid at Work



IQL is the Awarding Body of the Royal Life Saving Society UK (RLSS UK)

# IQL Level 3 Award in First Aid at Work

RQF Qualification Number: 603/2266/4

This certificate is awarded to:

# **Paul Salmon**

IQL Learner Reference Number/Candidate Society Number: 30033372 Certificate Reference Number: 2SALM0H245428112

Who has carried out the appropriate training and been assessed as competent according to the Health and Safety (First Aid) Regulations 1981 and Health and Safety (First Aid) Regulations (Northern Ireland) 1982 in the unit(s) below and has been awarded credits as shown:

Unit Title	Unit Reference	Unit Level	Credit Value
Unit 1: Emergency First Aid in the Workplace	D/616/0643	3	1
Unit 2: Recognition and Management of Illness and Injury in the Workplace	K/616/0659	3	1

Mark Smith
President
Royal Life Saving Society UK

Date of Achievement: 21/06/2021

Expiry Date: 20/06/2024









Qualifications Wales regulates this qualification where it is awarded to learners assessed wholly or mainly in wales

#### Ofqual Level 2 Pool Lifeguard Certificate



IQL is the Awarding Body of the Royal Life Saving Society UK (RLSS UK)

# IQL Level 2 Award in Pool Lifeguarding, Intervention, Supervision and Rescue

RQF Qualification Number: 603/3309/1

This certificate is awarded to

## **Paul Salmon**

IQL Learner Reference Number/Candidate Society Number: 30033372 Certificate Reference Number: 2SALM0H280505347

Who has carried out the appropriate training and been assessed as competent in the units below and has been awarded credits as shown:

Unit Title	Unit Reference	Unit Level	Credit Value
Unit 1: Swimming Pool Safety Operation and Supervision	J/617/0924	2	2
Unit 2: Pool Lifeguard Emergency Rescue Skills	L/617/0925	2	1
Unit 3: First Aid, Illness and Injury Management in a Pool Environment	R/617/0926	3	2

Royal Life Saving Society UK

Maximum Pool Depth: 1.2 metres

Date of Achievement: 28/09/2020 Expiry Date: 27/09/2022







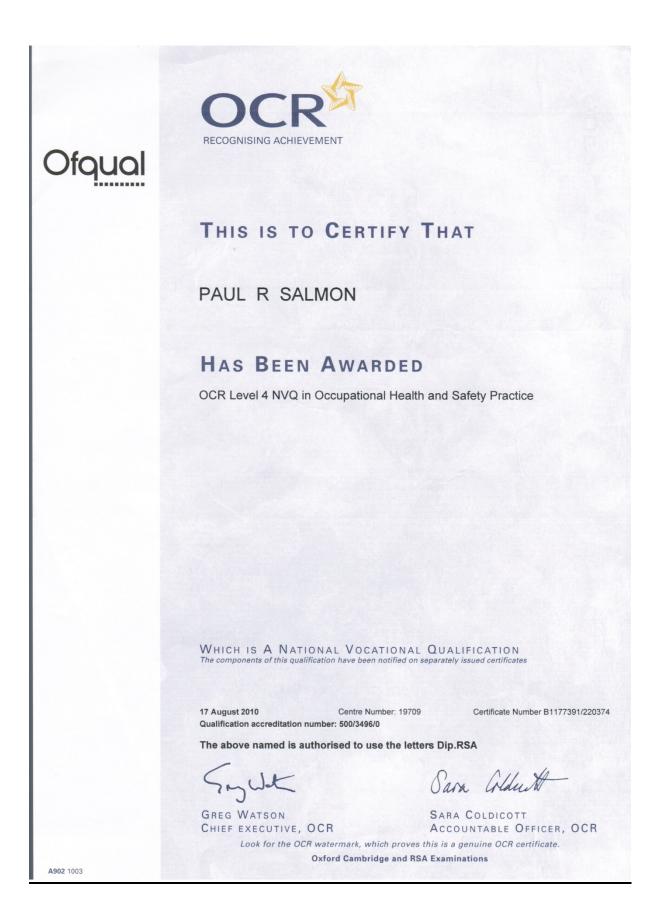




Standards

Qualifications Wales regulates this qualification where it is awarded to learners assessed wholly or mainly in wales

## Ofqual Level 5 (Now Converted) Occupational Health & safety



# Ofqual Level 3 Food Safety certificate



## **Ofqual Level 2 Safeguarding Certificate**



......

\*\*\*\*\*

This final transcript is to certify that

#### PAUL SALMON

Learner Number: 105369323

has achieved the following unit(s) of the:

# NCFE CACHE LEVEL 2 CERTIFICATE IN UNDERSTANDING SAFEGUARDING AND PREVENT

#### 603/2818/6

This transcript is to be used in conjunction with Certificate 51908728

lumber Unit

Unit Number K/616/8129 H/616/8131 K/616/8132 Unit Title

UNDERSTANDING THE PREVENT DUTY UNDERSTANDING SAFEGUARDING UNDERSTANDING ONLINE SAFETY

Unit Level

Level 2 Level 2

Level 2



Deborah Jenkins MBE, DL Chair

49787863-01-VTI5

ofqual REGULATED register.ofqual.gov.uk



04/05/2020

Awarded by NCFE

Page 1 of

#### **Mental Health First Aid Certificate**



This is to certify that

# **Paul Salmon**

Has been awarded the

# SafeCert Level 3 Award in First Aid for Mental Health in the Workplace

This certificate is awarded from the Awarding Organisation SafeCert Awards
Ltd for Mental Health First Aid award that has two units as follows:

Unit 1 - First Aid for Mental Health Essentials
Unit 2 - First Aid for Mental Health Identification and Support

Certificate Number:FAWMH0000016
This certificate is valid for 3 years from the date awarded

Issue Date: 21/04/2021 Expiry Date: 21/04/24

Paul Horsburgh

BSc, PGDip IT, PGDip PM, PGCE, GradIOSH General Manager



SafeCert Awards Ltd, Tel: 0845 100 2 500 38 Main Street, Gortin BT79 8PH





http://www.safecertawards.com info@safecertawards.com

# Ofqual Level 2 Door Supervisors Cerificate



# Laser Learning Awards

in a national partnership with AIM Awards and Open Awards





This is to certify that

**Paul Richard Salmon** 

has achieved the following Qualification

LASER Level 2 Award in Door Supervision (QCF)



Trident is a partnership between three national Awarding Organisations, set up specifically to serve the needs of the Security II

Qualification Approval No: 600/3782/9

Learner ID:

9170

Award Date:

01 Aug 2013

Certificate No:

42214 (1)

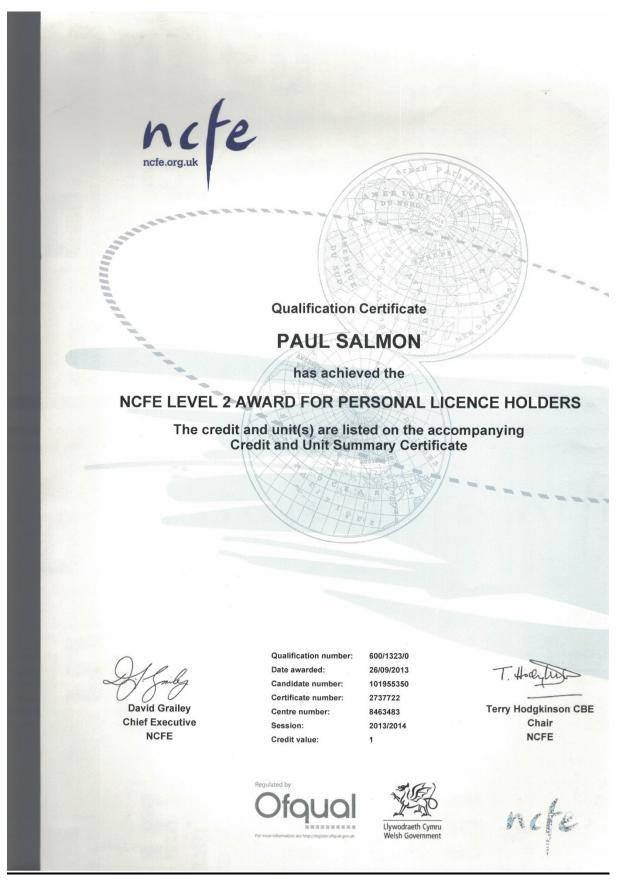








# **Ofqual Level 2 Award for Personal Licencing**



# Ofqual Level 3 PooL Plant Updated trhough CPD await certificate



Awarded to

Paul Salmon (AM05935)

Date of Attainment

20/12/2016

Date of Expiry

19/12/2021

Course Reference No. 128220-02

Qualification No. 600/6015/3

The named learner has achieved the following unit(s):

Unit Reference

F/503/0988 Y/503/0740 R/504/0179 Unit Title
Operating Swimming Pool Plant
Swimming Pool Water Testing

Principles of Swimming Pool & Spa Water Treatment

Level 3 2

Credit(s)
4
1



Dave Candler, Chief Executive STA



This electronic certificate has been awarded through STA Online. To check its validity, go to www.sta.co.uk/validity. This certificate remains the property of STA and must be returned on request. Records registered at STA.









# Ofqual Level 3 NVQ Sport & Recreation Managemnt

